BUSINESS LICENSE APPLICATION

Office of the City Clerk/Business Licensing & Enforcement Division | One City Hall Plaza/Manchester, NH 03101 | (603) 624-6348

Date: 1/23/2017

Instructions

(1) Please return all pages of this application with all applicable information completed.
(2) Using the worksheet provided, figure the total business license fee.
(3) Please make checks payable to the "City of Manchester".
(4) Checks returned by your financial institution are subject to a $30.00 penalty.
(5) The licensing year begins May 1st. Applications received after this time may be subject to a late charge. New licenses will expire on April 30th of the following year, unless the licensed activities are otherwise limited or invalidated by local, state, or federal authority.

SECTION I. IDENTIFICATION

(A) Applicant:

Business Name: NH State Home Show

Business Address: (No PO Box) NH Home Builders Association

119 Airport Road
Concord, NH 03301

Telephone #: 603-228-0351 Federal Tax ID #: 02-0310086

Manager's Name(s): Sharon Wayman
Paul Sullivan

Email Address(es): swayman@nhhba.com
paul.sullivan@thesullivanco.net

(B) Property Owner's Name: Same as above

Property Owner's Address: (No PO Box)

Property Owner's Phone #:

(C) As part of the application process, some city departments may need to contact your business to schedule an interview or an inspection. Please identify the person to be contacted and the best time(s) to call.

Contact Person: Sharon Wayman

Time(s): 8am - 4:30pm Email Address: swayman@nhhba.com

SECTION II. BUSINESS INFORMATION

(A) Business Activities: Please check all applicable activities and fill out the appropriate noted sections.

	AMUSEMENT DEVICE VENDOR-*Sections I, II(A), II(B), III, IV(A), IV(C), IV(D) & V*
	AMUSEMENT DEVICE VENDOR (OUT OF TOWN)-*Sections I, II(A), II(D), III, IV(C)& V*
	AMUSEMENT DEVICE-*Sections I, II(A), II(C), III, IV(C) & V*
	ARCADES (6 OR MORE DEVICES)-*Sections I, II(A), II(B), II(C), III, IV(A), IV(C), IV(D)& V*
X	**BANNERS**-*Sections I(A), II(A) & X*
	CHRISTMAS TREES / FUEL WOOD-*Sections I, II(A), II(F), III, IV(A) & IV(D)*
	DANCE/DANCE HALLS/EPOA CLASS I-*Sections I, II(A), II(B), III, IV(A), IV(C), IV(D)& V*
	EMPLOYMENT OFFICES-*Sections I, II(A), II(B), III, IV(A), IV(D) & V*
	ENTERTAINMENT PLACE OF ASSEMBLY CLASS I-*Contact MEDO at (603) 624-6505*
	ENTERTAINMENT PLACE OF ASSEMBLY CLASS II-*Contact MEDO at (603) 624-6505*
	ENTERTAINMENT PLACE OF ASSEMBLY CLASS III-*Sections I, II(A), II(B), II(E), III, IV(A), IV(B), IV(C), IV(D), & V*
	JUNK DEALERS AND SCRAP YARDS-*Sections I, II(A), II(F), III and IV(A), IV(C), IV(D) & V*
	KIOSK-*Sections I, II(A), II(B), III & IV(B) (food only)*
	NOISE PERMIT-*Sections I, II(A), II(F) & III*
	PEDDLERS/HAWKERS-*Sections I, II(A), II(E), III, IV(A), IV(B), IV(C), IV(D)& VIII*
	PEDDLERS/HAWKERS (CIVIC CENTER)-*Sections I, II(A), II(E), III, IV(A), IV(B), IV(C), IV(D)& VIII*
	PETTY GROCERS/BUTCHERS-*Sections I, II(A), II(B), III, IV(A), IV(B), IV(C), IV(D) & V*
	RAFFLE/TAG DAY-*Sections I(A), II(A) & XI*
	RESTAURANTS / FOOD SERVICE-*Sections I, II(A), II(B), III, IV(A), IV(B), IV(C), IV(D) & V*
	SECONDHAND DEALERS AND AUCTION HOUSES-*Sections I, II(A), II(B), III, IV(A), IV(C), IV(D) & V*
	SECONDHAND DEALERS AND AUCTION HOUSES (OUT OF TOWN)-*Sections I, II(A), II(D), III, & IV(C)*
	SIDEWALK ENCUMBRANCE-*Sections I, II(A), II(F), III, IV(A), IV(C), IV(F) & VI*
	SIDEWALK SIGNS-*Sections I, II(A), II(F), III, IV(A), IV(F) & VII*
	SUNDAY ACTIVITIES-*Sections I, II(A), II(B), III, IV(A), IV(B), IV(C), IV(D) & V*
	TAXICAB COMPANY-*Sections I, II(A), II(B), II(F), III, IV(A), IV(C), IV(D), V & IX*
	TAXICAB COMPANY (OUT OF TOWN)-*Sections I, II(A), II(D), II(F), III, IV(C),& IX*
	TOWING-*Sections I, II(A), II(B), III, IV(A), IV(C), IV(D)& V*
	TOWING (OUT OF TOWN)-*Sections I, II(A), II(D), III & IV(C)*
	TRANSFER OF BUSINESS (Name Change)-*Sections I, II(A), II(G), III, IV(A), IV(B), IV(C), IV(D) & V*
	TRANSFER OF BUSINESS (Location Change) -*Sections I, II(A), II(G), III, IV(A), IV(B), IV(C), IV(D)& V*
	TRANSFERS OF BUSINESS (Ownership Change) -*Sections I, II(A), II(G), III, IV(A), IV(B), IV(C), IV(D)& V*
	OTHER _____

SECTION X. MUNICIPAL BANNER LICENSE APPLICATION

Event: 50th Annual NH State Home Show Event Date: March 17-19-2017

Sponsoring Organization: NH Home Builders Association

Contact Person for Event: Sharon Wayman

Contact's Phone #: 603-228-0351 Email: Swayman@nhhba.com

Time Period Requested: March 6, 2017 - March 19, 2017

Number of cross-street banners (max of two at any given time: Elm and Bridge St. Pleasant Streets

BANNER LOCATION(S) FEES

Elm and Bridge Streets	**$500.00**
Elm and Pleasant Streets	**$500.00**
Hanover and Chestnut Streets	**$125.00**
Kelley and Dubuque Streets	**$125.00**

In the area below, illustrate (or attach to this application) exactly how your banner will appear:

Attached is a copy of the banner use for the March 2016 Show. The banner for the March 17-19, 2017 will be the same. We are updating dates.

Signature of responsible party indicating that you have read the City of Manchester Municipal Banner Policy (available at www.manchesternh.gov/banner):

Signature: _____ Date: 1/19/17

Office Use Only

Date Received: _____ *Committee Review:* _____ *Committee Action:* _____

Insurance Carrier: _____ *Fee Submitted:* _____

NH Home Builders
GRANITE
49th ANNUAL NH STATE HOME SHOW
March 18-19-20, 2016
RADISSON HOTEL, MANCHESTER
Exhibits: